



**Hon Peter Collier MLC  
Minister for Energy; Training**

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D09/0628044

Mr Oliver Moon  
Chief Executive Officer  
Combined Small Business Association of WA  
PO Box 2237  
MIDLAND WA 6936

Dear Mr Moon

I am pleased to advise that the new Department of Training and Workforce Development commenced operations on 30 October 2009.

In addition to its vital training role, the new Department has a broader responsibility—to build, attract and retain a skilled workforce to meet the economic needs of Western Australia. It will work closely with industry, the community and across Government.

We have achieved significant reform in the area of training but training in isolation cannot meet the opportunities and challenges the future presents. Nor can Government alone.

Building on the State Government's vision, *Training WA: Planning for the future 2009-2018*, I am seeking your contribution to Western Australia's workforce development plan. With your input, the plan will guide workforce development policy and training that truly reflects industry and community needs. For more details about the plan and how to contribute, I encourage you to visit the website, [trainingwa.wa.gov.au](http://trainingwa.wa.gov.au).

As a valued partner in the training sector, I thank you for your continued interest. I now look forward to working with you to develop a skilled workforce for Western Australia.

Kind regards

A handwritten signature in black ink, appearing to read 'P. Collier'.

Hon Peter Collier MLC  
**MINISTER FOR TRAINING**



WEST COAST INSTITUTE  
OF TRAINING

Mr Oliver Moon  
Executive Officer  
Combined Small Business Alliance of WA  
PO Box 253  
JOONDALUP WA 6919

Dear Mr Moon

**Small Business Training Institute**

Further to my letter (refer attached) of 13 October 2009, Mr Les Marshall has recently advised that we contact you in regard to this matter and that any further correspondence be sent through you as the Executive Officer of COSBAWA.

Mr Marshall also indicated that he would need to take this matter to the next Combined Small Business Alliance of WA Executive meeting but was unable to provide a date as to when this was scheduled to occur.

I would like to reiterate our eagerness to meet with Mr Marshall and/or yourself about the matters raised in his letter.

I have asked Ms Nesta Barr, West Coast TAFE, to contact you with a range of convenient times for us to meet. Ms Barr will then co-ordinate our various diaries and I look forward to meeting with you.

I have copied this correspondence to Mr Spence who was the addressee of Mr Marshall's original letter and also to the Ministers for Training and Commerce respectively who were also copied with Mr Marshall's letter.

Yours sincerely

Dr Russel Petry  
**Chair, Governing Council**  
West Coast Institute of Training

26 October 2009

cc Minister for Training Hon Peter Collier  
cc Minister for Commerce Hon Troy Buswell  
cc Mr Keith Spence, State Training Board