



**TREASURER; MINISTER FOR COMMERCE;
SCIENCE & INNOVATION; HOUSING & WORKS**

Our Ref:

Mr Oliver Moon
Chief Executive Officer
Combined Small Business Alliance of WA (Inc.)
PO Box 2237
MIDLAND WA 6936

Dear Mr Moon

**INVITATION TO NOMINATE A PERSON TO SERVE ON THE ELECTRICAL
LICENSING BOARD**

Under the provisions of the *Electricity (Licensing) Regulations 1991*, the term of appointment for existing members of the Electrical Licensing Board will expire on 28 January 2010.

Accordingly, I am seeking nominations for the purpose of making appointments to this Board.

The Board operates as a statutory body that is supported by the EnergySafety Division of the Department of Commerce.

Functions of the Board include assessing the competency of persons applying for licences and of those persons who already hold licences, including the conducting of summary inquiries for disciplinary purposes. The Board also provides advice to the Director of Energy Safety and myself on matters affecting electrical workers and electrical contractors.

Members of the Board are appointed for a period of three years.

Could you please provide me with a panel of three (3) names, being nominations for a position on the Board from a body that represents the interests of consumers of electrical services that are small businesses.

The regulations provide that the nominees you put forward shall have experience within a small business environment in using the services of electrical contractors or experience (other than as an electrical contractor) in employing licensed electrical workers.

This is an excellent opportunity for the successful nominee to achieve professional and personal satisfaction by assisting the Board to attain its objectives regarding the community and the electrical industry as a whole. In particular the Board serves the community by ensuring that licensed electrical persons are competent to carry out electrical work safely and correctly.

Please note that nominees need to be persons of good industry standing with relevant skills and attributes in addition to those specified in the regulations. This includes the ability to work as part of a Board, have good team working skills, the capacity to make decisions and act with accountability. Nominees are expected to have policy formulation skills and an understanding of planning principles. They must also be able to meet the time and availability requirements regarding the Board's work.

I have attached further background information regarding the Board together with a nomination form. Applications close at 4:00pm on Friday 27 November 2009.

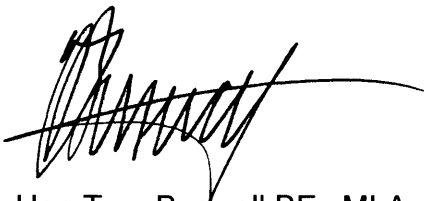
Would you please ensure that your nominations are sent to:

Steve Isbister
Executive Officer of the Electrical Licensing Board
EnergySafety
303 Sevenoaks Street (corner Grose Avenue)
CANNINGTON WA 6107

Any enquiries that you or the nominees have about the operation of the Board should be directed to Steve Isbister, Executive Officer of the Board, on 9422 5213 or through his email address: steve.isbister@commerce.wa.gov.au.

I look forward to receiving your nominations.

Yours sincerely



Hon Troy Buswell BEc MLA
MINISTER FOR COMMERCE

0 6 NOV 2009